

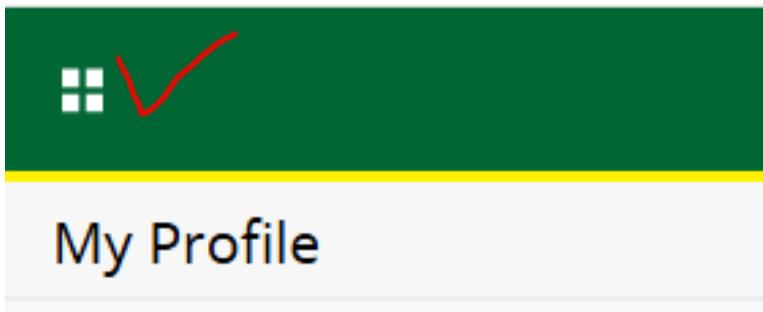


MOTLOW STATE

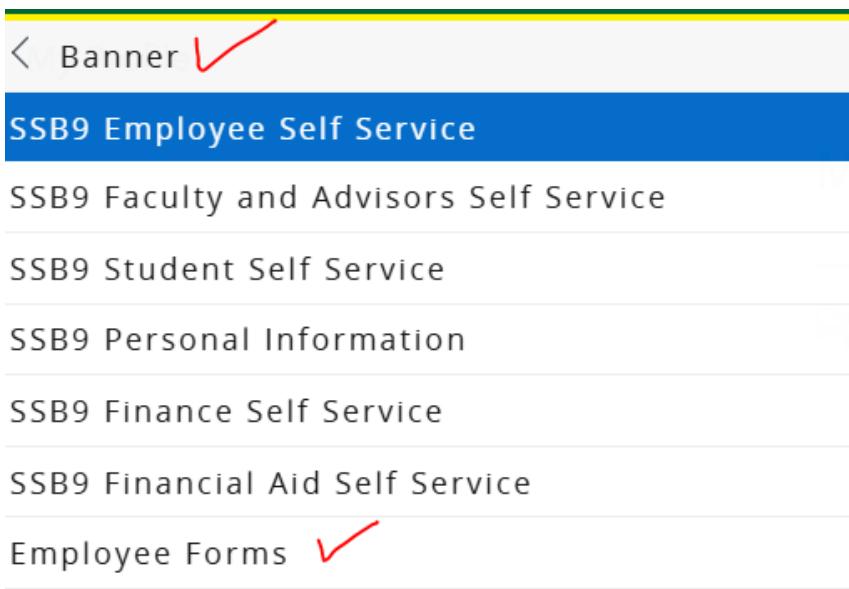
HOW TO REGISTER VEHICLE STEPS

FACULTY/STAFF

1. Go to MOTLOWHUB
2. Click on MyMotlow-general
3. At top left corner of the page, click on the 4 boxes



4. Click Banner, select Employee Forms





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5. Click Additional Links

The screenshot shows a dark green header bar with the Motlow State logo and the text 'MOTLOW STATE'. Below the header, there are two navigation links: 'Home' (underlined in blue) and 'My Account'. A dropdown menu titled 'Employee Forms' is open, listing several options: 'Human Resources Forms', 'Registrar Forms', 'Student Activity Forms', 'Student Processing Menu', 'Additional Links' (which has a red checkmark to its right), and 'Facilities Forms'. A small lock icon is in the top right corner of the dropdown menu.

6. Click Register Your Vehicle

Additional Links

- [Behavioral Intervention Team Report](#)
- [Register Your Vehicle](#) ✓
- [View Registered Vehicles](#)
- [Annual Employee Self-Identity Survey](#)
- [Post Orientation Advisement Sheet](#)
- [Scholarship Processing Form](#)



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7. Enter in the required fields as well as HangTag number

Motlow State Community College

Register My Vehicle

County *	<input type="text" value="Select State/County..."/>
Make *	<input type="text" value="Select Car Make..."/>
Year *	<input type="text" value="Select Year..."/>
Color *	<input type="text" value="Select Car Color..."/>
Model of Vehicle: *	<input type="text"/>
License Plate Number: *	<input type="text"/>
HangTag Number:	<input type="text"/>

Register Vehicle